

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**September 10, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (arrived at 10:07 a.m.)
Anthony Peters Councillor
Lisa Wardley Councillor

REGRETS: Ernest Peters Councillor

ADMINISTRATION: Byron Peters Deputy CAO
Fred Wiebe Director of Utilities
Doug Munn Director of Community Services
David Fehr Director of Operations
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Jennifer Batt Interim Director of Finance
Grant Smith Agricultural Fieldman
Don Roberts Zama Site Manager
Julie Emmerson Executive Assistant
Willie Schmidt Fleet Maintenance Manager

ALSO PRESENT: Ann Everatt, President – Northern Lakes College
Carol Broadribb, Customer Sales Representative – ATCO Electricity
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on September 10, 2019
in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-09-487 **MOVED** by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 4. b) Carol Broadribb, Customer Sales Representative, ATCO Electricity GBU – Electric Vehicles for Municipalities Program
- 9. c) Bylaw 835-11 Dog Control
- 11. a) 7 Mile Corner Access – Road Allowance
- 17. b) Alberta SPCA Pet Surrender Update

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the August 28, 2019 Regular Council Meeting

MOTION 19-09-488

MOVED by Councillor Wardley

That the minutes of the August 28, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. b) Carol Broadribb, Customer Sales Representative, ATCO Electricity GBU – Electric Vehicles for Municipalities Program (ADDITION)

Councillor Jorgensen arrived at 10:07 a.m.

MOTION 19-09-489
Requires Unanimous

MOVED by Councillor Wardley

That the ATCO presentation be received for information.

CARRIED

DELEGATIONS:

4. a) Ann Everatt, President – Northern Lakes College

MOTION 19-09-490

MOVED by Councillor Jorgensen

That the Northern Lakes College presentation be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:28 a.m.

COMMUNITY SERVICES:

9. b) Fire Truck Procurement

MOTION 19-09-491
Requires 2/3

MOVED by Councillor Bateman

That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.

CARRIED

TENDERS:

5. a) None

GENERAL REPORTS:

7. a) CAO and Director Reports for August 2019

MOTION 19-09-492

MOVED by Councillor Bateman

That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.

CARRIED

MOTION 19-09-493

MOVED by Councillor Wardley

That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.

CARRIED

MOTION 19-09-494

MOVED by Deputy Reeve Sarapuk

That the CAO and Directors reports for August 2019 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:14 p.m. and reconvened the meeting at 12:38 p.m.

OPERATIONS:

11. a) 7 Mile Corner Access – Road Allowance (ADDITION)

MOTION 19-09-495
Requires Unanimous

MOVED by Councillor Driedger

That administration install “no parking or vehicles will be towed” signs on RR 142 and the Wilson Prairie Road.

CARRIED UNANIMOUSLY

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 19-09-496

MOVED by Councillor Bateman

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

**9. a) Forest Resource Improvement Association of Alberta
(FRIAA) Grant Applications**

MOTION 19-09-497

MOVED by Councillor Bateman

That administration submit to the Forest Resource Improvement Association of Alberta (FRIAA) grant applications for the following projects:

- Mitigation Strategy for West La Crete - \$30,000
- Mitigation Strategy for Machesis Lake - \$30,000
- Zama Vegetation Management - \$142,170

CARRIED

**COMMUNITY
SERVICES:**

9. c) Bylaw 835-11 Dog Control (ADDITION)

MOTION 19-09-498
Requires Unanimous

MOVED by Councillor Jorgensen

That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of

adult dogs allowed and that the bylaw be applied municipal wide.

CARRIED UNANIMOUSLY

FINANCE:

**10. a) Policy FIN022 Budget Development and 2020
Budget Meeting Dates**

MOTION 19-09-499

MOVED by Councillor Braun

That a Council budget workshop be held on October 18, 2019 at 10:00 a.m. and that the 2020 Budget Council Meetings be scheduled as follows:

- October 30, 2019, 10 am, Fort Vermilion Council Chambers
- November 5, 2019, 5 pm, Fort Vermilion Council Chambers
- November 26, 2019, 10 am, Fort Vermilion Council Chambers
- December 11, 2019, 10 am, Fort Vermilion Council Chambers
- December 18, 2019, 10 am, Fort Vermilion Council Chambers

CARRIED

PUBLIC HEARINGS:

**6. a) Bylaw 1150-19 Land Use Bylaw Amendment to Rezone
SE 08-106-15-W5M from Urban Fringe “UF” to Hamlet
Residential District 1B “H-R1B”(La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1150-19 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1150-19 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the following:

Bylaw 1014-16 was approved on February 22, 2016 as a rezoning bylaw for SE 8-106-15-W5M and Plan 102 2263, Block 01, Lot 03. The location was rezoned from Urban Fringe “UF” to Hamlet Residential 1B “HR1-B” to accommodate Dwelling – Single Family developments with or without Garage – Attached.

Upon review, the bylaw has a typographical error that reads SE 8-106-17-W5M, but should read SE 8-106-15-W5M.

First reading was given on July 24, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1150-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1150-19. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1150-19 at 1:04 p.m.

MOTION 19-09-500 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe “UF” to Hamlet Residential 1B “H-R1B to accommodate Dwelling – Single Family development with or without a Garage – Attached.

CARRIED

MOTION 19-09-501 **MOVED** by Councillor Jorgensen

That third reading of Bylaw 1150-19 be TABLED until later in the meeting for additional information.

CARRIED

PUBLIC HEARINGS: **6. b) Bylaw 1152-19 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)**

Reeve Knelsen called the public hearing for Bylaw 1152-19 to order at 1:06 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1152-19 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the following:

Mackenzie County received a request to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" in order to accommodate an industrial subdivision.

The North area of the quarter section was rezoned in 2016 from Agricultural "A" to La Crete Highway Commercial "LC-HC.

The applicant is now requesting to rezone the southern half of the quarter section to Rural Industrial General "RIG" to accommodate industrial lots within the subdivision. The applicant does not have a timeline for development but has provided administration with a preliminary tentative plan to show what the quarter will look like when all the phases are completed.

First reading was given on August 13, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions or comments:

- *Is there Municipal Reserve (MR) included in this? The County is recommending cash in lieu instead of land as MR. The attached plan is tentative which is sufficient for rezoning.*
- *Discussion was held regarding the map attached to the Bylaw being incorrect.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1152-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1152-19. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1152-19 at 1:12 p.m.

MOTION 19-09-502

MOVED by Councillor Driedger

That second reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG" as AMENDED to include an updated map.

CARRIED

MOTION 19-09-503 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

FINANCE: **10. b) Funding Source for Council Motion 19-08-457
(Handi-bus Agreement – LA on Wheels Society)**

Deputy Reeve Sarapuk stepped out of the meeting at 1:12 p.m.

MOTION 19-09-504 **MOVED** by Councillor Bateman
Requires 2/3

That the 2019 operating budget be amended to include up to \$35,000 for maintenance costs for buses owned by the LA on Wheels Society, with funding coming from the General Operating Reserve.

CARRIED

Reeve Knelsen recessed the meeting at 1:15 p.m. and reconvened the meeting at 1:22 p.m. with all members present.

MOTION 19-09-505 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family development with or without a Garage – Attached as AMENDED to rescind Bylaw 1014-16.

CARRIED

FINANCE: **10. c) Tax Penalties – Request for Cancellation**

MOTION 19-09-506 **MOVED** by Councillor Bateman

That the Tax Penalties – Request for Cancellation report be received for information.

CARRIED

UTILITIES

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) None

ADMINISTRATION:

14. a) Assessment Review Board Appointment

MOTION 19-09-507

MOVED by Councillor Wardley

That Boyd Langford be appointed to the Assessment Review Board for a three year term ending October 2022, subject to eligibility.

CARRIED

ADMINISTRATION:

14. b) La Crete Agricultural Society – Request for Letter of Support

MOTION 19-09-508

MOVED by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program Grant for various facility upgrades.

CARRIED

ADMINISTRATION:

14. c) Caribou Update (Standing Item)

MOTION 19-09-509

MOVED by Councillor Jorgensen

That the Caribou update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-09-510

MOVED by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-09-511

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of August 22, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Finance Committee Meeting Minutes

MOTION 19-09-512

MOVED by Councillor Wardley

That the unapproved Finance Committee meeting minutes of August 26, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. d) Agricultural Service Board Meeting Minutes

MOTION 19-09-513

MOVED by Councillor A. Peters

That the Agricultural Service Board meeting minutes of August 22, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-09-514

MOVED by Deputy Reeve Sarapuk

That Councillor Jorgensen be authorized to attend the Canadian Parks and Wilderness Society Annual General Meeting on September 25, 2019 in Edmonton.

CARRIED

MOTION 19-09-515 **MOVED** by Councillor Driedger

That the County purchase a table at the High Level Firefighter's Ball on October 5, 2019.

CARRIED

MOTION 19-09-516 **MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: **17. Closed Meeting**

MOTION 19-09-517 **MOVED** by Councillor Braun

That Council move into a closed meeting at 1:48 p.m. to discuss the following:

- 17. a) Disaster Recovery Program Update (*FOIP, Div. 2, Part 1, s. 17*)
- 17. b) Alberta SPCA Pet Surrender Update (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Fred Wiebe, Director of Utilities
- Jennifer Batt, Interim Director of Finance
- Doug Munn, Director of Community Services
- Julie Emmerson, Executive Assistant

MOTION 19-09-518 **MOVED** by Councillor Jorgensen

That Council move out of a closed meeting at 2:02 p.m.

CARRIED

17. a) Disaster Recovery Program Update

MOTION 19-09-519 **MOVED** by Councillor Driedger

That the disaster recovery program update be received for information.

CARRIED

17. b) Alberta SPCA Pet Surrender Update (ADDITION)

MOTION 19-09-520 **MOVED** by Councillor Bateman

Requires Unanimous

That the Alberta SPCA pet surrender update be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING **19. a) Next Meeting Dates**

DATE:

Regular Council Meeting
September 23, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
October 8, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-09-521 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 2:02 p.m.

CARRIED

These minutes were approved by Council on October 8, 2019.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

